

Online Learning for Paraprofessionals, Secretaries, Lab Assistants & Clerks

40-Hour Program

<https://online.sanfordinspire.org/>

- Please DO NOT print individual certificates. Please access your transcript through Sanford Inspire by clicking the **My Reports** tab, followed by the **Completed** tab.



<https://education.microsoft.com/en-us/courses>

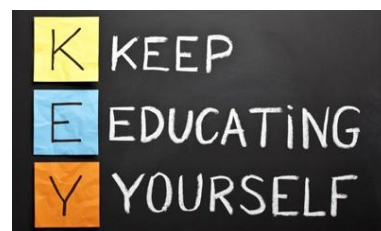
- Please DO NOT print individual certificates. Please access your transcript through Microsoft Education by clicking the **Educator Center** tab, followed by **View My Profile** under *View Your Achievements*

<https://www.cpalms.org/Public/search/ProfessionalDevelopment>

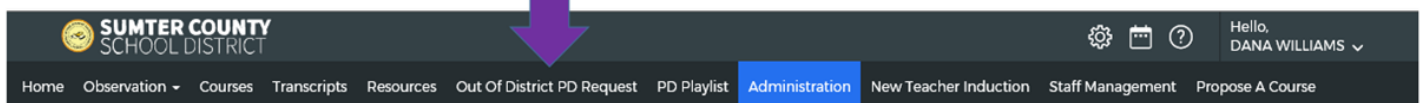
- You will need to print a certificate for the course.

Submit both Transcripts and the Certificate via TNL:

<https://sumter.truenorthlogic.com/>



Please submit a request and your certificates of completion via the **Out of District PD Request** tab in TNL. Please see below. When you click on the tab, just input the information it's requesting.



Module list is on the back!



Online Learning Module Titles	MINUTES
Sanford - Recognizing Bullying Behavior	60
Sanford - Addressing Bullying Behavior	60
Sanford - Strategies for Communicating with Parents	30
Sanford - The Importance of Working with Parents	30
Sanford - Strategies for Engaging with Parents	30
Sanford - Affirming Difference and Valuing Background Knowledge	60
Sanford - Linking Identity and Achievement Through Cultural Competence	60
Sanford - Using Critical Consciousness to Challenge Inequity	60
Sanford - Working Against Racial Bias	60
Sanford - Be the Spark: Nurturing Student Inspiration	30
Sanford - Valuing Bilingualism	30
Sanford - Using Warm Demand to Build Student Achievement	60
Sanford - Drug Use in Schools: A New Look at an Old Problem	60
Sanford - Youth Substance Abuse: Building Resilience and Reducing Harm	60
Sanford - Understanding the Impact of Trauma on Students	60
Sanford - Supporting Trauma-Exposed Students	60
Sanford - Identifying Signs of Child Abuse and Neglect	60
Sanford - Restorative Justice: Rethinking Discipline	60
Sanford - Developing Behaviors for Cooperative Learning	60
Sanford - Teaching Procedures	30
Sanford - Structuring Cooperative Learning	30
Sanford - Maintaining Professional Relationships with Students	30
Sanford - Maintaining Professional Relationships with Colleagues	30
Sanford - Teacher Professionalism in the Age of Social Media	30
Sanford - Supporting Students with ADHD	60
Sanford - Strategies to Address Specific Learning Disabilities in Writing	60
Sanford - Engaging Emotions to Improve Memory Retention	30
Sanford - Combating Cognitive Overload	30
Sanford - Strategies to Address Specific Learning Disabilities in Reading	60
Microsoft Education - Dyslexia Awareness: In partnership with Made By Dyslexia	60
Microsoft Education - Dyslexia Awareness Part 2, in Partnership with Made By Dyslexia	60
Microsoft Education - Empower Every Student with an Inclusive Classroom	60
Microsoft Education - Authentic Assessment with Microsoft Forms	60
Microsoft Education - The Inclusive Educator	60
Microsoft Education - Accessibility Tools - Meeting the Needs of Diverse Learners	60
Microsoft Education - Assistive Technologies	60
Microsoft Education - Getting Started with OneNote	60
Microsoft Education - Introduction to OneNote Teacher Academy	60
Microsoft Education - OneNote Class Notebook: A Teacher's all-in-one Notebook for Students	60
Microsoft Education - OneNote Staff Notebook: Tools for Staff Collaboration	60
Microsoft Education - Introduction to Inclusive Digital Literacy	60
CPALMS - Accommodations Overview	300
TOTAL	2400